



## CHILTERN District Council

### Executive Decisions Made by Officers

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 place new requirements on local authorities relating to executive decisions. That is decisions made by the Cabinet, individual Portfolio Holders, Sub Committee or Joint Committees. This also includes executive decisions made by officers under delegated authority.

In order to comply with these new requirements officers must ensure that as soon after an officer has made an executive decision, including those made under delegated authority, that this form is completed and sent to [democraticservices@southbucks.gov.uk](mailto:democraticservices@southbucks.gov.uk) or [democraticservices@chiltern.gov.uk](mailto:democraticservices@chiltern.gov.uk) for publication on the Council's website in accordance with the Regulations.

In order to comply with the Regulation 13, Democratic Services will publish a written statement based on the information provided in the following form:

- 1. Name and role of officer:** Mr Bob Smith, Chief Executive, acting as Clerk to the Chilterns Crematorium Joint Committee.
- 2. Date of decision:** 1 September 2017
- 3. Summary of the decision:** To enter into a construction contract with Jarvis plc for the construction of the new crematorium at Bierton.
- 4. Reasons for the decision:** The contractor was selected through a tender process subject to competition and evaluation under the Public Contracts Regulations.
- 5. When making the decision did the officer take into account information from a report?** Yes – a confidential Tender Evaluation Report was prepared by the Council's Project Management Consultant, Pick Everard.
- 6. Details of any alternative options considered and rejected by the officer when making the decision:** The option of not proceeding with the construction contract was rejected.
- 7. Details of any conflict of interests declared by any Executive Member who was consulted regarding the decision:** None

**Does this notice contain any exempt information?** No, but the Tender Evaluation Report contains information which is exempt from publication under Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended)

Date Notice Published: 6 November 2017